

Subject: Re: OUT OF THE OFFICE Re: Updates on Insurance
From: Rauhman Lavergne <rauhman.lavergne@lacity.org>
Date: 08/24/2017 09:28 AM
To: Gianine Rizzi <grizzi@sanpedrobid.com>
CC: Lorena Parker <lparker@sanpedrobid.com>, David Cataldo <david.cataldo@lacity.org>

Gianine,

Okay, sounds great.

My pleasure.

We still need to get the ABC permit and sign it on our end since it is our property. We will need the fees for the event as well to order the signs and will have that amount calculated soon. I can now create the contract since we finally have the insurance requirement squared away. Will have that for you sometime today most likely.

Let me know if you have any other questions,

Best Regards,

Rauhman Lavergne

Rauhman Lavergne

Management Assistant
Parking Facilities Division

Los Angeles Department of Transportation
213.972.4906

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On Thu, Aug 24, 2017 at 9:16 AM, Gianine Rizzi <grizzi@sanpedrobid.com> wrote:

Good Morning Rauhman,

I will forward this to my supervisor Lorena CC'd here.
She has been working with our insurance broker.

Thank you for your follow up.
As soon as we have our TRACK4LA number I will send to you.

What else do you need from me to get the signs posted.
Please advise.

Thanks,
Gianine

----- Forwarded message -----

From: **Rauhman Lavergne** <rauhman.lavergne@lacity.org>
Date: Thu, Aug 24, 2017 at 7:43 AM
Subject: Re: OUT OF THE OFFICE Re: Updates on Insurance
To: Gianine Rizzi <grizzi@sanpedrobid.com>
Cc: David Cataldo <david.cataldo@lacity.org>

Good Morning Gianine,

We finally got the insurance determination for your August 30, 2017 event. It is attached here. Let me know if you have any questions.

Best,

Rauhman Lavergne

Management Assistant
Parking Facilities Division

Los Angeles Department of Transportation
[213.972.4906](tel:213.972.4906)

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On Tue, Aug 22, 2017 at 4:24 PM, Gianine Rizzi <grizzi@sanpedrobid.com> wrote:

Thank you Rahman.

On Tue, Aug 22, 2017 at 4:06 PM, Rauhman Lavergne <rauhman.lavergne@lacity.org> wrote:

Hi Gianine,

Sorry for all the back and forth. I just heard back from our Risk

Management Department and they told me that we should hear back from them with a definitive insurance determination tomorrow. Let me know if you have any questions.

Thank you,

Rauhman Lavergne

Management Assistant
Parking Facilities Division

Los Angeles Department of Transportation
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On Tue, Aug 22, 2017 at 2:59 PM, Rauhman Lavergne
<rauhman.lavergne@lacity.org> wrote:

Hello Gianine,

I had a very nice trip, thank you.

I apologize for taking a little extra time to get back to you today but I had reached out to our Risk Management team once more and wanted to give them a little time to respond. Since we are not hearing back from them what I did was I pulled a permit for a similar event and this was the requirements for that one: Evidence of Commercial General Liability including Liquor Liability insurance in an amount not less than \$1,000,000.

Please let me know if you have any questions.

Best Regards,

Rauhman Lavergne

Management Assistant
Parking Facilities Division

Los Angeles Department of Transportation
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On Mon, Aug 21, 2017 at 9:46 PM, Gianine Rizzi
<grizzi@sanpedrobid.com> wrote:

Hi Rahman,

Hope your time off was great. Just checking in if you have any updates from your risk management. Our event is a week from this Wed. Please advise as soon as possible.

Thank you,
Gianine

On Fri, Aug 18, 2017 at 1:43 PM, Rauhman Lavergne
<rauhman.lavergne@lacity.org> wrote:

I am out of the office today, returning Tuesday, August 22, 2017.

If you need immediate assistance, please contact David Cataldo at 213-972-4923 or at david.cataldo@lacity.org.

If this is urgent, please contact Belkis Del Valle at [\(213\) 972-4938](tel:2139724938) or at belkis.delvalle@lacity.org.

Otherwise, I will get back to you when I return.

Thank you,

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Rauhman Lavergne

Management Assistant
Parking Facilities Division

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